

ANNEX TO THE ERASMUS + INTER-INSTITUTIONAL AGREEMENT

Key Action 1 – mobility for learners and staff – Higher education Student and Staff Mobility

1. Information about higher education institutions

1.1 Institutional details

Name of the Institution	EUHT StPOL affiliated to Girona University
Erasmus code	E GIRONA02
Institution website	www.santpol.edu.es
Information for incoming students	www.udg.edu/internacional

1.2 Main contacts

Institutional Coordinator	Laura Ripoll, Head International Office
Contact details	Universitat de Girona Edifici les Àligues International Relations Office Address Pl. Sant Domènec, 3 – 17071 Girona Phone +34 972 418 075 Fax +34 972 418 031 Email laura.ripoll@udg.edu
EUHT contacts	Lluís Serra, Director lluis.serra@santpol.edu.es
	Blanca Roura, Coordinator International Office Address Ctra. Nacional II, s/n - 08395 Sant Pol de Mar (Barcelona) Phone +34 937600212 Email blanca.roura@santpol.edu.es

2. Recommended language skills

Language of Instruction	Recommended language of instruction level*	Type of mobility
Spanish/English	B2	Student mobility for studies
English	B2	Staff mobility for teaching

Subjects are taught in Spanish and English.

*Level according to Common European Framework of Reference for languages (CEFR)

3. Calendar

3.1 Applications/information on nominated students must reach EUHT StPOL by:

Autumn term	1st June
Spring term	1st November

ACADEMIC CALENDAR 2017-18	
Autumn semester	2 nd October to end January
Spring semester	5 th February to End May

Nomination	Nominations must be sent to blanca.roura@santpol.edu.es
Decision	The receiving institution will send its decision within 2 weeks.
Admission	Nominated students will receive information about <ul style="list-style-type: none"> ✓ Course content ✓ Erasmus student enrolment application ✓ Erasmus guide

Introductory course on Catalan language and culture	Before the beginning of the semester, students can enrol the Introductory course in Girona University. https://www.udg.edu/Doyouwanttocome/Informacions
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4. Information

4.1 Grading system of the Institution

<p>In the Spanish university system, ratings are based on the total score of 10 points, with one decimal allowed, obtained by the student in each subject, according to the following scale:</p> <p>Fail (SS): 0-4.9. Pass (AP): 5 to 6.9. Good (NT): 7 to 8.9. Excellent (SB): 9-10.</p> <p>A subject is considered overcome from Pass (5).</p> <p>ECTS: http://www.udg.edu/tabid/17562/language/ca-ES/Default.aspx</p>

<u>Transcript of records</u>	
Autumn term	End February
Spring term	End June

4.2 Insurance

Information	The student has to present the European Health Insurance Card (EHIC). Incoming students are responsible to have an appropriate insurance that covers the exchange period.
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4.3 Residence permit

EU citizens staying in Spain for more than three months can register their right to reside after their arrival to Spain (within first month after arrival). The police station grant this permit.

Information and assistance can be provided by the following contact points and information sources:

Contact details	erasmus@santpol.edu.es
Website	http://www.santpol.edu.es/es/admisiones/estudiantes_internacionales

4.4 Housing

EUHT StPOL will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contacts and information sources:

Contact details	blanca.roura@santpol.edu.es
Website	http://www.santpol.edu.es/en/admissions/residence_hall?dpto=

For any further information you can contact: blanca.roura@santpol.edu.es